



Ivybridge u3a: Policy on Grants and Bursaries

Submissions

Submissions must be made in writing to the Secretary by the member wishing to apply for a grant or bursary.

Applications

All applications to the Ivybridge u3a Executive Committee for any grant or bursary will be considered on their merit and granted only if:

- a) it is considered beneficial to the running of the Ivybridge U3A.
and
- b) the Treasurer advises that there are sufficient funds available to fund the application without detriment to the Ivybridge U3A

Decisions

The committee's decision will be sent to the applicant in writing and **their decision is final.**

Payment

Payment of the agreed grant/bursary will normally be paid after presentation of appropriate receipts or proof of expenditure. However, advance payment will be considered by the committee if an application is sent to the Secretary.

Members Obligation

Members in receipt of a grant/bursary will be expected to report to the monthly committee meeting, write a report for inclusion in the newsletter or both of the above.

CHS/2024